July 2023 - Group A :

**I Complete the conditional sencences in the situations using the words in brackets (3).**

1. A colleague has a plenty of gadgets to test. (offer to help)

If you...

(help/test)

2. A colleague has a new computer but can't make it work. (advice)

If I...

(be you/call help line)

3. I was late and missed the flight. (regret)

If I...

**II Make the opposites of the following words by adding the appropriate prefix (3).**

1. formatted ...............

2. function ...............

3. sufficient ..

**III Complete the following memo using these words (4):**

few, much, a little, little, a few, too, many, enough, a great deal of

We recently did a survey of 1,500 customers. Unfortunately, very ............. of those questioned(7%) said that our designs were attractive and ....... people(over half of the respondents) felt they were ............. old fashioned.

As a result, I have commissioned a new design, made bih effort and spent .................... time with the marketing department.

I am sending you samples of a new design for you to comment on and, if you have some time between now and the New Year, I'd be grateful for your comments.

**IV Rewrite the sentences by putting verbs in the passive where appropriate (8).**

You shouldn't place objects in front of the air inlet. And you must keep inlet grille free from obstructions, and clean it regulary.

If there is a damage, you have to stop the blower immediately. Foreign bodies entering the duct cause serious harm.

Before you start the blower, it's important to ensure that external vents at the end of the air-intake duct are open. When you open the vents, you should fully extend the adjusting handle.

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**V Rewrite these sentences in the passive (3).**

1. You have to switch off your mobile phone during the flight.

................................................................

2. The CEOs have discussed the proposal.

- ………………………………………………

3. They are building a new extension.

-………………………………………………………..

**VI Complete the gap in each sentence with the correct form of the verb in brackets (8).**

1. Don't switch on without .... (check) the A drive for a floppy.

2. You'll have to get used ............ (change) your password each month.

3. The Caps Lock key allows you ............(type) all in capitals.

4. We stopped ............(check) it when I noticed something was wrong.

5. Unfortunately, the machine failed .............(operate).

6. Changing the motherboard lets your computers ............(work) faster.

7. It is not worth ............(write) new instructions.

8. He objected ................(pay) for long-distance calls to use the Internet.

**VII Complete the text below using one of the article (9).**

…... businesses need to work out how to use …... power of social media to ?? cooperation from both .... employees and customers to get …... best results.

.... clear example is .... growing trend of forward-thinking companies to use their community of customers to help .... other customers who have .... problem with ….... product.

**VIII Rewrite these sentences to emphasise the words in italics (5).**

1. 'The Intel Pentium' was introduced in 1993.

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2. Microsoft launched Windows XP 'in 2001'.

-

3. Moore's Law was named after 'Gordon Moore'.

-

4. Intel 'designed the first microprocessor' in 1971.

-

5. I don't like 'electronic books'.

- ……………………………………….

**IX Replace the words in italics in each sentence the appropriate form of an -ise verb (5)**.

1. All our clients use systems 'which have been converted for computers'.

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2. Some mobile operators offer 'speciatly written' applications.

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3. You can protect data by putting it in a form only 'users with authority' can understand.

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4. A player lets you group songs into playlists and 'makes' the selection 'random'

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5. These factors can be 'put into categories' based on their effects.

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**X Make a relative clause using a relative pronoun (4).**

1. I've got details of the hotel. You'll be staying there.

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2. The privatization of the company will set the scene for the new steps. Their final terms are soon to be decided.

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3. My friend is planning to retire next year. He runs his own business.

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4. He was selling something. I wasn't interested in it.

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**XI Report the sentences (5).**

1. "Charles has just phoned and he wants to see you."

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2. "How much time did you spend on writing the program?"

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3. "Do you have any idea how much it costs?"

-

4. "If we don't do something quickly we'll lose out to our competitors."

-

5. "What will you be doing with these files?"

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**XII Link these statements using a relative clause with a participle (2).**

3. a) The network can simulate the owner's presence.

b) This makes sure vital tasks are carried out in her absence.

2. a) FTP is an Internet service.

b) It is used to download files from a sercer.

**XIII Complete the sentences using the correct form of the word in brackets (5).**

1. Most library database are …... via the Internet. (ACCESS)

2. This book will show you how to ….... your small business.(COMPUTER)

3. From kitchen magnets to computer disks, ….... plays a central role in the technology of everyday life.(MAGNET)

4. I have bought a new, …... keyboard. (PROGRAM)

5. She is a computer …...(CONSULT) and specializes in IT strategies.

**XIV Replace the words in italics with the appropriate form of the verb beginning or ending with en (4).**

1. You can 'convert' data to 'secret code' to make it secure.

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2. The teacher is using a new program to 'give courage' to children to write stories. (courage- ohrabriti, encourage-podstaknuti)

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3. You can 'make' the picture on your monitor 'wider'. (wider-sire, od wide)

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4. A gateway 'makes it possible' for dissimilar networks to communicate.

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**XV Using prefixes make an IT term for each of these definitions (3):**

1. working at distance ......................

2. a system used by many people ......................

3. having many different modes of input ......................

XVI Translate the following sentences into English (5).